**BLM – Barstow Field Office**

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for law enforcement Projects, regulation Section 4970.15.3(b)(1-5).

Failure by Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant’s Application.

If multiple proposed Projects are requesting funding for the same deliverable, and multiple projects are successful, only one project will receive funding for the deliverable.

For proposed Projects requesting Grant funding for snow and/or winter activities. Applicants must ensure the activities and/or Equipment/Heavy Equipment requested are not and/or cannot be funded by the Department’s Winter Program (commonly referred to as the Snow Grooming Program).

*For proposed Projects requesting Grant funding for the maintenance of roads and/or trails, note that only roads and/or trails that allow “green sticker” Off-Highway Vehicles are allowed to receive Grant funding.*

Applicants are reminded that no Grant funds and/or match can be expended or Project activities conducted in any land owned or managed by the Department except as allowed in the Grants and Cooperative Agreements Program regulations section 4970.09 (b)(10).

**General Evaluation Criteria**

* #2 – 5 – Applicant must verify responses by final submission.
* #11b – Onsite virtual/online programing are not valid responses. Applicant must explain the anticipated frequency of organized *onsite* hosted formal programs, educational talks, school field trips, etc. to educate the public on safe and responsible OHV recreational practices.
* #11d – Narrative does not support approved training courses are provided to the public.
* #13 – Applicant must verify responses by final submission.

**Ground Operations, G21-01-04-G01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #1 and 3 – Applicant must further define the number of acres or miles in which trail maintenance/open area maintenance will be completed.
* #4 – This deliverable is a duplication of #3 and should be removed.
* #7 – Applicant may want to consider including activities for HMP monitoring as part of this application. If so, Applicant must revise both Deliverables and the Project Cost Estimate to reflect this requirement.
* #8 and 10 – These are not deliverables and should be removed.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* Staff #1 “Visitor Services Staff” – As time submitted is over fulltime, Applicant must state how many staff are included in the total. Additionally, Applicant should revise notes as no match is being submitted as well as remove reference to Per Division comment as this is not applicable.
* Staff #2 “Volunteers” – Applicant must provide duties that will be completed by this line item and state how it relates to the Project.
* Staff #3 and 4 – Costs significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the need for two positions this year for each line item.
* Contracts #3 “WEMO Contractors” – Costs significantly increased compared to prior year’s Application. Applicant must provide additional details to justify the cost, as well as revise line item as calculations for hours does not match what is being requested.
* Materials/Supplies #2 “Vault Toilet Supplies” – Applicant must remove “Per Division Comment” language from the notes as it references last year’s Division comment.
* Other(s) #1 “Dumont Per Diem Costs” – It would appear that the quantity and rate have been transposed. Applicant must revise line item.

***Evaluation Criteria***

* #2 – Narrative does not support the selections “Negative impacts to cultural sites”, “Damage to special-status species…” and “Additional damage to Facilities”. Applicant must provide additional details and/or examples for how “failure to complete the Project will result in…” for each unsupported selections, not how the completing the project will protect.
* #3 – Narrative does not support the selection of “Maintaining trails that provide for multi-use” and “Providing varied levels of riding”. Applicant must provide examples of the activities performed as part of the Project to support the selections.
* #4 – Narrative does not support the selection. It appears that all meetings were held in relation to the G19 Application and are not related to this Application.
* #6 – Narrative does not support selection of ‘Protecting water quality”. Applicant must provide examples of the activities performed as part of the Project to support this selection. Additionally, Applicant must remove “Per Division comment” from the narrative as it references last year’s Division comment.
* #7 – Project Description and/or Project Cost Estimate sections do not support the selections of “Signs, sign posts, or…” and “Erosion Control features…” are made with recycled materials.
* #8 – Background, Project Description and/or Project Cost Estimate sections only support the selection of “camping”. Applicant must provide additional information to support the other selections. Applicant states non-motorized recreational opportunities within the BLM – Barstow Field Office but does not clearly state if those opportunities are by motorized use from within the Project area of this Application.

**Restoration, Barstow FO Restoration G21-01-04-R01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* No comment.

***Project Description – List of Project Deliverables***

* #6 – Applicant may want to consider including activities for HMP monitoring as part of this application. If so, Applicant must revise both Deliverables and the Project Cost Estimate to reflect this requirement.

***Project Description – All Others***

**“Describe how the proposed Project relates to OHV Recreation and how OHV Recreation caused the damage - 4970.11(f)(1)(C)**.”

* Applicant does not describe the specific Project areas; Applicant only provides a general Project area and references total size.

***Project Cost Estimate***

* Staff #1 “Resources Branch Chief” – Applicant states, “This is a direct project Requirement due to the special nature of the project and the areas being worked in.” Applicant must provide further detail what is meant by the “Special nature” of the Project. Additionally, Applicant has listed this position as a match line item in the current G19 Restoration Project. Applicant must confirm the functions do not overlap between the Projects.
* Staff #6 “Biological Technician”- Conducting safety briefs is an Indirect Activity. Applicant should move this activity to the Indirect Cost Category, and adjust the line item as necessary.
* Materials/Supplies #1 “Seeding Supplies/Plants” – Applicant must provide a further breakdown of this line item to identify how the cost was determined.
* Equipment Use Expense #1 “Skid Steer/Tractor Use” – Applicant must clarify if the Equipment was purchased through the OHV Grants program and provide more information on how the daily use rate was determined.

***Evaluation Criteria***

* #2 – Narrative does not support selections. Applicant must provide a detailed explanation on the severity of impacts on each selection if Project is not funded.
* #4 – Narrative and PCE does not support “Use of native plants and materials.” Applicant must further define what BMPs will be used and how.
* #7 – Applicant must clarify if the public and the stakeholder meetings were separate. Additionally, the Applicant must provide how many participants were on the public meeting zoom. Applicant must also provide details on the stakeholder meeting, including what stakeholders attended and how they are stakeholders to the Project.
* #11 – Project description does not support the selection. Applicant does not describe the specific Project areas which will be actively restored; Applicant only provides a general Project area and references total size of the general area.
* #12 – Narrative does not support the selection. Applicant must provide additional information supporting the damage was caused by current legal or illegal OHV Recreation.

**Education & Safety, Dumont Safety G21-01-04-S01**

***Project Description - Background***

* No comment.

***Project Description – Project Description***

* Applicant needs to revise Project Description to remove any references to Ground Operations Project objectives.

***Project Description – List of Project Deliverables***

* #6 – “OHV First Responder” – Applicant must provide additional information of what type of OHV first responder activities will be performed on the Project.
* #7 – “OHV Search and Rescue” – Applicant must provide additional information of what type of OHV search and rescue activities will be performed on the Project.

***Project Description – All Others***

* No comment.

***Project Cost Estimate***

* All Staff line items – Applicant must provide the duties and/or activities to be performed on the Project.
* Equipment Use Expense #2 and 3 – Toy hauler/trailer are not eligible for a use fee because they are not considered Equipment and/or Heavy Equipment. Applicant must remove line items.
* Equipment Use Expense #4 “Generator Rent” – Cost appears excessive; Applicant must state how the cost was determined.

***Evaluation Criteria***

* #5 – Narrative does not support selections of “ATV”, “Motorcycle”, “4x4” and “Recreational Utility Vehicle”. Applicant must provide detailed information of how each vehicle type will be addressed in the narrative. In addition, Applicant must remove “per Division comment” from the narrative as it references last year’s Division comment.
* #6 – Narrative does not support the selections. Applicant must provide the date of the public meeting, who hosted the meeting and number of participants that attended the public meeting. In addition, for the stakeholder meeting, Applicant must provide the date of the stakeholder meeting, who hosted the meeting and state how they are stakeholders to the Project.
* #14 – “Motorcycle certification” does not appear to be types of training personnel possess. Applicant must provide additional details to support the selection.
* #15 – Applicant must confirm data for OHV search and rescue operations and providing medical aid to OHV operators occurred during the prior calendar year.

**Law Enforcement, G21-01-04-L01**

***Needs Assessment***

* No comment.

***Project Certification***

* No comment.

***Project Cost Estimate***

* Staff #1 “Law Enforcement” – Applicant must change the Unit of Measurement to “Hours”.